



THE SCHOOL DISTRICT OF PALM BEACH COUNTY
Consultant Evaluation

PO NUMBER 500007

School/Department Network and Technical Services
 Name of Consultant First Associates, Inc.
 Contract Period From July 1, 2004 To June 30, 2005

Rating: 5 - Superior 4 - Satisfactory Plus 3 - Satisfactory 2 - Satisfactory Minus 1- Unsatisfactory

JOB KNOWLEDGE AND SKILL

	5	4	3	2	1
1. Technical and procedural know-how to complete the project		✓			
2. Knowledge of his/her specialty area	✓				
3. Ingenuity, creativity, and innovation		✓			
4. General quality of the work performed	✓				
5. Student Assessment			✓		

PRODUCTIVITY

1. Services provided matched the specifications of the contract	✓				
2. Results produced	✓				
3. Ability to meet goals as scheduled		✓			
4. Success of the project	✓				

COMMUNICATION

1. Listening skills	✓				
2. Returned phone calls, follow-up information, etc. in a timely manner		✓			
3. Overall communication skills		✓			
4. Overall accessibility/availability	✓				

INTERACTION

1. Working relationships with teachers and/or students		✓			
2. Ability to work as part of a team	✓				
3. Status updates and information received as the project progressed		✓			

Rating: A - Agree D - Disagree N/A - Not Applicable

	A	D	N/A
1. Demonstrates dependability	✓		
2. Demonstrates ingenuity/creativity/innovation	✓		
3. Performs well under pressure	✓		
4. Effective when presenting ideas orally	✓		
5. Expresses ideas clearly and uses correct grammar in written communication	✓		
6. Listens effectively	✓		
7. Provides feedback in a constructive and timely manner	✓		
8. Is self-reliant and requires little or no supervision	✓		
9. Treats staff and/or students with fairness, respect and integrity.	✓		

I would hire this consultant again. Yes No

SIGNATURE OF EVALUATOR

7/15/05
 DATE

W. Larry Padgett
 PRINT NAME OF EVALUATOR

EXHIBIT "A"

CONSULTANT EVALUATION

First Associates Inc. is evaluated yearly based on pre-approved completed deliverables, which includes a comprehensive review of product quality, user satisfaction, documentation, and timeliness to production.

FY05's evaluation was above expectation. Noteworthy accomplishments include a successful Disaster Recovery Test at the SunGard hot site facility in Philadelphia prior to the hurricane season and database and infrastructure support for the Educational Data Warehouse.

A weekly status report is furnished to the applicable IT Director for review. Upon successful completion of deliverables (per contract Schedule 1.8, page 12), the Director approves payment. Status reports are available in the Department of Network and Technical Services for Board and upper level management review.